



PRODUCT
BRIEF

Avaya Meeting Exchange® for IBM® Lotus® Sametime® and Notes®

An Integrated Solution for Real-Time Collaboration

For any business, the ability for employees to have access to the right people and information at the right time is critical to achieving high productivity and cost-effectiveness. The ideal conferencing solution can provide the tools to help employees collaborate more quickly and effectively with co-workers, supervisors, vendors, and customers.

Avaya Meeting Exchange® is a market-leading audio conferencing solution that can be integrated with IBM® Lotus® Sametime® and Notes® — giving users enhanced ability to schedule, launch and manage virtual conferences.

The solution integrates Avaya Meeting Exchange audio conferencing with IBM Lotus Sametime Connect Instant Messaging, Sametime Web Conferencing, and Lotus Notes, providing various enhanced capabilities including:

- **Click-to-conference capabilities from the Instant Messaging (IM) client**, Web Conference interface, and e-mails, providing instant conferencing capability.
- **Embedded audio conference controls in the Web Conference interface**, allowing users to identify speakers, mute lines or dial out to new participants.
- **Conference scheduling from the Notes calendar**, allowing users to book capacity on the audio bridge and autopopulate meeting invitations with the access information.

Bringing Simplicity to Real-Time Collaboration

By simplifying the ability to locate and bring key participants into a conference, the solution's click-to-conference functionality allows users to collaborate whenever the need arises, and without requiring several different tools. With Lotus Sametime users can click to place a telephone call to an IM contact directly from the Lotus Sametime Connect Client. Users can also select multiple contact names, enabling decision making and problem solving in context and in real time.

With audio controls embedded in the Lotus Sametime Web Conferencing Meeting Room, users have a single,



unified tool to manage both the audio and Web portions of a conference. Icons on the audio control portion of the interface allow a range of capabilities, including:

- A visual indication of who is speaking and who has joined the conference (audio and Web)
- The ability to mute individual or all lines
- Display of associated audio access information (dial-in number, passcodes) on the Meeting Room interface
- Dial out capability, allowing moderators to dial out to new participants (rather than requiring them to dial in)
- A “join the call” button, enabling participants to join the Web conference, and then prompt the system to dial out, bringing them into the audio portion of the meeting
- Ability to disconnect participants that do not belong in the meeting
- Moderator ability to lock and unlock the conference, as well as ability to establish an attendee list pre-conference, limiting conference entry to only those on the list

Meeting Exchange for Sametime gives you and your employees access to seamless, real-time collaboration — simply, without juggling multiple tools or devices to manage audio and Web conferencing separately.

Convenient Conference Scheduling

Integrating Meeting Exchange with Lotus Notes allows users to easily schedule conferences from their familiar Notes calendar. From a standard meeting invitation, users reserve capacity for their conference call on the Meeting Exchange bridge. With a single click, meeting invitations are auto-populated with the conference dial-in number and pass code, ensuring participants have the necessary information and helping meetings start on time. Audio conferences can also be scheduled from the Sametime Web conference interface.

When scheduling a conference call from the Notes meeting invitation, users can choose specific settings, such as entry and exit tones, playing music until the moderator joins, and disconnecting the call when the moderator hangs up. Allowing users to configure their own settings on a per-conference basis provides a more customized experience and eliminates the need to contact an operator or administrator to make the changes.

Requirements

- Notes Sametime Integration 1.5 software (software purchased from Avaya and installed on Notes and Sametime servers. Notes and Sametime must be purchased from IBM Lotus)
- Meeting Exchange Enterprise 5.0 supports the following integrations:
 - Audio Conference Scheduling for Notes 6.5.5, 7.0.2
 - Audio Conference Scheduling for Sametime 7.5.1
 - Lotus Notes Click to Call (with Sametime 7.5.1)
 - Audio Conference integration with Sametime Web Conferencing 7.5.1
 - Click-to-Conference for Sametime Connect 7.5.1
 - Meeting Exchange Express 1.5 supports:
 - Audio Conference integration with Sametime Web Conferencing 7.5.1
 - Click-to-Conference for Sametime Connect 7.5.1

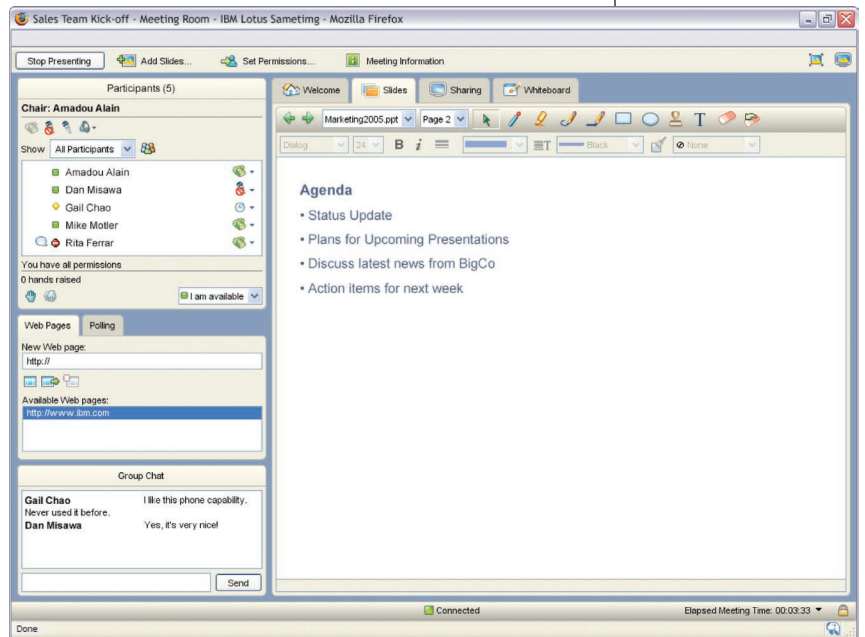
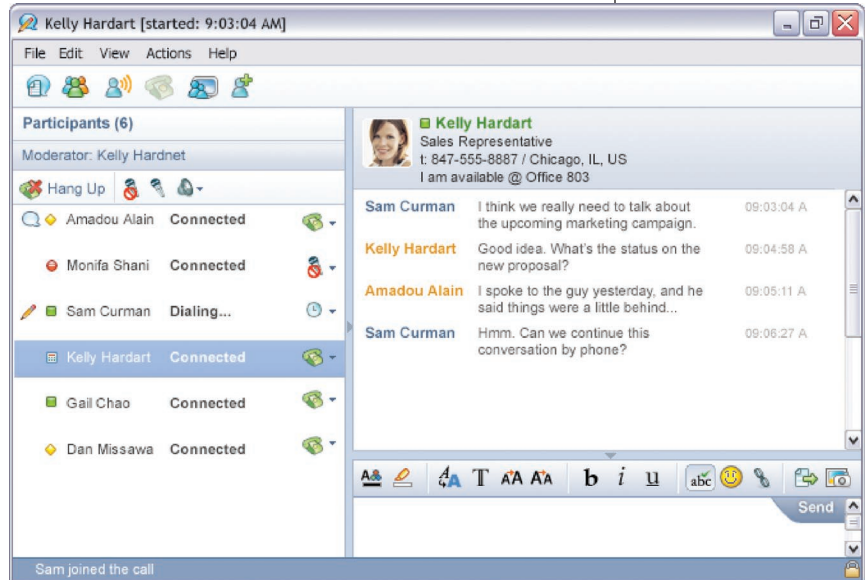
About the Avaya and IBM Alliance

Avaya and IBM have a long-standing relationship that has produced solutions across a range of technologies, including Contact Center, IP Telephony, and Speech Self-Service. Together, the two companies deliver the most comprehensive communications solutions in the market today, by combining best-of-breed

communication software and infrastructure with consulting and implementation services that consistently help customers to achieve rapid ROI, reduced operational risk, and improved business performance.

Learn More

For more information about how Avaya Meeting Exchange for Sametime can help meet your conferencing and collaboration needs, contact your Avaya Client Executive or Authorized Avaya BusinessPartner. Or, visit avaya.com.



About Avaya

Avaya delivers Intelligent Communications solutions that help companies transform their businesses to achieve market-place advantage. More than 1 million businesses worldwide, including more than 90 percent of the FORTUNE 500®, use Avaya solutions for IP Telephony,

Unified Communications, Contact Centers and Communications Enabled Business Processes. Avaya Global Services provides comprehensive service and support for companies, small to large. For more information visit the Avaya Web site: <http://www.avaya.com>.

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